

Guide Dogs for the Blind

Puppy Raising Veterinary Care Intro

While in your care, Guide Dogs for the Blind (GDB) will reimburse the costs of routine and emergency veterinary care for the puppy you are raising. Please refer to the <u>Veterinary Care Reimbursement Guidelines</u> for more information regarding treatment cost and authorization.

GDB has developed a <u>Veterinary Expense Reimbursement Request Form</u> that allow us to record health information about our puppies and expedite the reimbursement process. You will find the forms behind the Veterinary Care Orientation Packet. Please take a moment to review these forms and other medical care information prior to the puppy's first visit to the veterinarian. At the puppy's first appointment, please give the forms and veterinary care materials to your veterinarian.

If you are requesting reimbursement, a Veterinary Expense Reimbursement Request Form must be completed after each visit and then mailed to GDB. A copy of the veterinary receipt, including procedures and most especially vaccinations, as well as vaccination certificates, must accompany the reimbursement request.

If you are not requesting reimbursement, submit all veterinary records via fax at (415) 226-0566 or email a copy to ipuppy@guidedogs.com (preferred). Please note the puppy's identification number at the top. Puppy veterinary records, including veterinary receipts showing procedures and vaccinations, as well as vaccination certificates, must be kept up to date.

NOTE: The Veterinary Expense Reimbursement Request Form may not be faxed. Reimbursement forms MUST be mailed. Only veterinary records may be faxed.

If you need more forms, please email <u>ipuppy@guidedogs.com</u> to request them. Each puppy's form will have their name and identification number on it, as well as the raiser's name and address information.

If you have any questions concerning the use of these forms, please contact your club leader. As always, thank you very much for your support of our program.

Sincerely,

The Canine Community Programs Team